



## Student Tuition Fee Refund Request Form

Name of Student		Student ID number (if any)	
Contact number		Email	
Course			
Date of withdrawal from the course			
Reason for Refund			

Cranbrook College Refund Policy is published on our website at:

<http://www.cranbrookcollege.com/refund-policy>

Students who withdraw from the College are entitled to a refund of tuition fees in accordance with this policy. Students who leave the College due to extenuating circumstances may make an appeal regarding the percentage of refund due to them under the terms of the refund policy. In these circumstances' students should complete a refund appeals form available from [info@cranbrookcollege.com](mailto:info@cranbrookcollege.com)

Students should submit the Tuition Fee Refund Form to [info@cranbrookcollege.com](mailto:info@cranbrookcollege.com)

### For Office Use:

Refund Approved	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Amount in Pounds to be Refunded	£
Reason for Refund				

Authorized By	
Signature	
Date	